

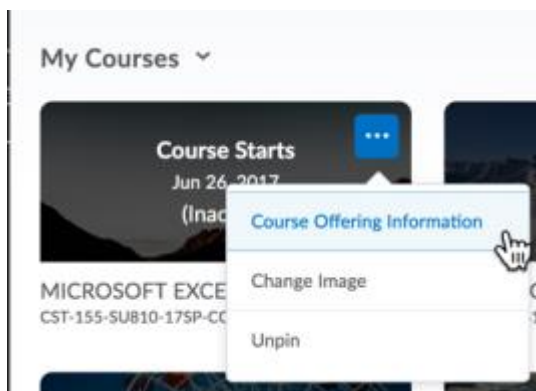
# Activating a Course

Note: Students cannot access an **inactive** course. You must **adjust the start date** if you want to open access before the semester starts.

## Activating a Course

### Via the Dashboard

1. Click the **More Options** menu in the top right corner of the course tile and click **Course Offering Information**. If you are using assistive technology or keyboard-only navigation, press tab to access the **More Options** button and press enter to view the menu items.



2. Check the box **Course is Active**.



3. Validate course start and end date or adjust dates.
4. Click the **Save** button.

### Via the Edit Course Link on the Course Navigation Bar

1. Access your course (click on the course tile)
2. Click **Edit Course** then click **Course Offering Information**.
3. Check to box **Course is Active**.
4. Validate course start and end date or adjust dates.
5. Click the **Save** button.